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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Bi-Weekly Administrator's Report**  
DATE: June 3, 2022

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I have the following observations and information to share from the last update:

### **Demographics**

Well, it's official, the State Demographer's Office has estimated that as of April 1, 2021 the City's population is 5,100. See the attached memo from Susan Brower, State Demographer. Please note, this is as of **2021**, so it does not include the under-construction apartments and townhomes. Population estimates are calculated annually.

### **Development**

Purchase agreements (2) have been drafted and submitted for review by the purchasers of land that we have been discussing in recent meetings. Hopefully, we will have something to present to the Council at the June 23 meeting.

### **Finance**

Airport reimbursements have been submitted.

The notices to collect past due fire bills have been sent. We have collected money from a bill dated 2011. However, a number of notices have been returned as undeliverable, so Intern Suiter has been researching new addresses and resending them. If properties have changes ownership, those amounts will need to be written off. We will keep you posted as to the progress on this project.

The audit starts next week. With Abdo's help, we believe we are ready.

### **Grants**

We are still waiting on the results from our grant application to the Federal EDA for the Business Park infrastructure.

### **Upcoming Meeting/Event Reminders**

- Rum River Festival – June 9-11
  - June 5: Princeton Ambassador Coronation (PACC)
  - June 9: Street Fair, Parade, City-wide Garage Sale
  - June 10: Chalk Art Event, Decades Band, Beer Garden/Ice Cream Sales, Lucky Duck Drop, City-wide Garage Sale
  - June 11: 5K, Ladies Local, Food Trucks on the Farm, Gala Night, City-wide Garage Sale
  - June 12: Lions Fly-in Brunch (Airport)
- CGMC Summer Conference – July 27 to 29, Red Wing
- CGMC Fall Conference – November 17 to 18, Alexandria